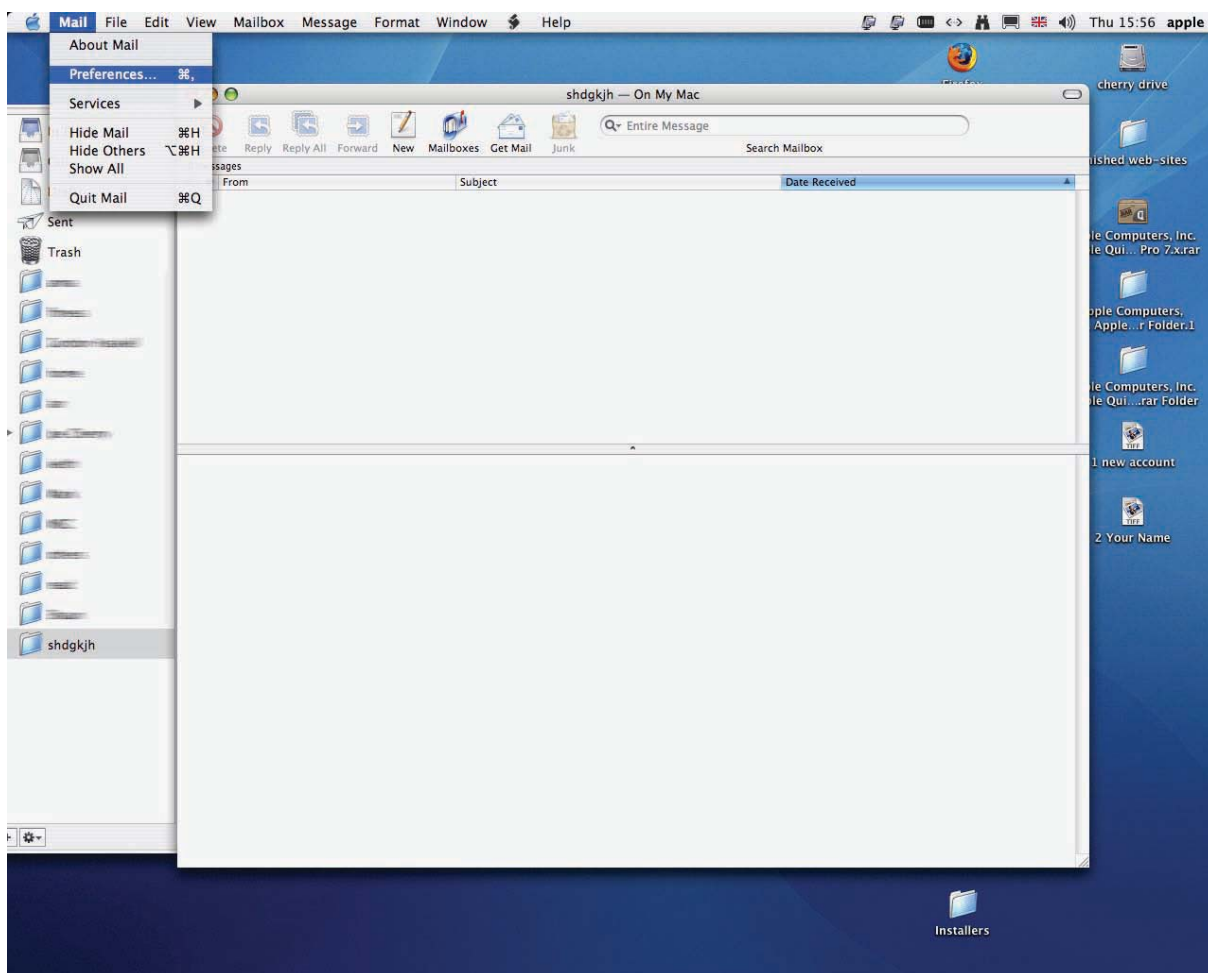


Setting Up Your E-mail in Mac Mail

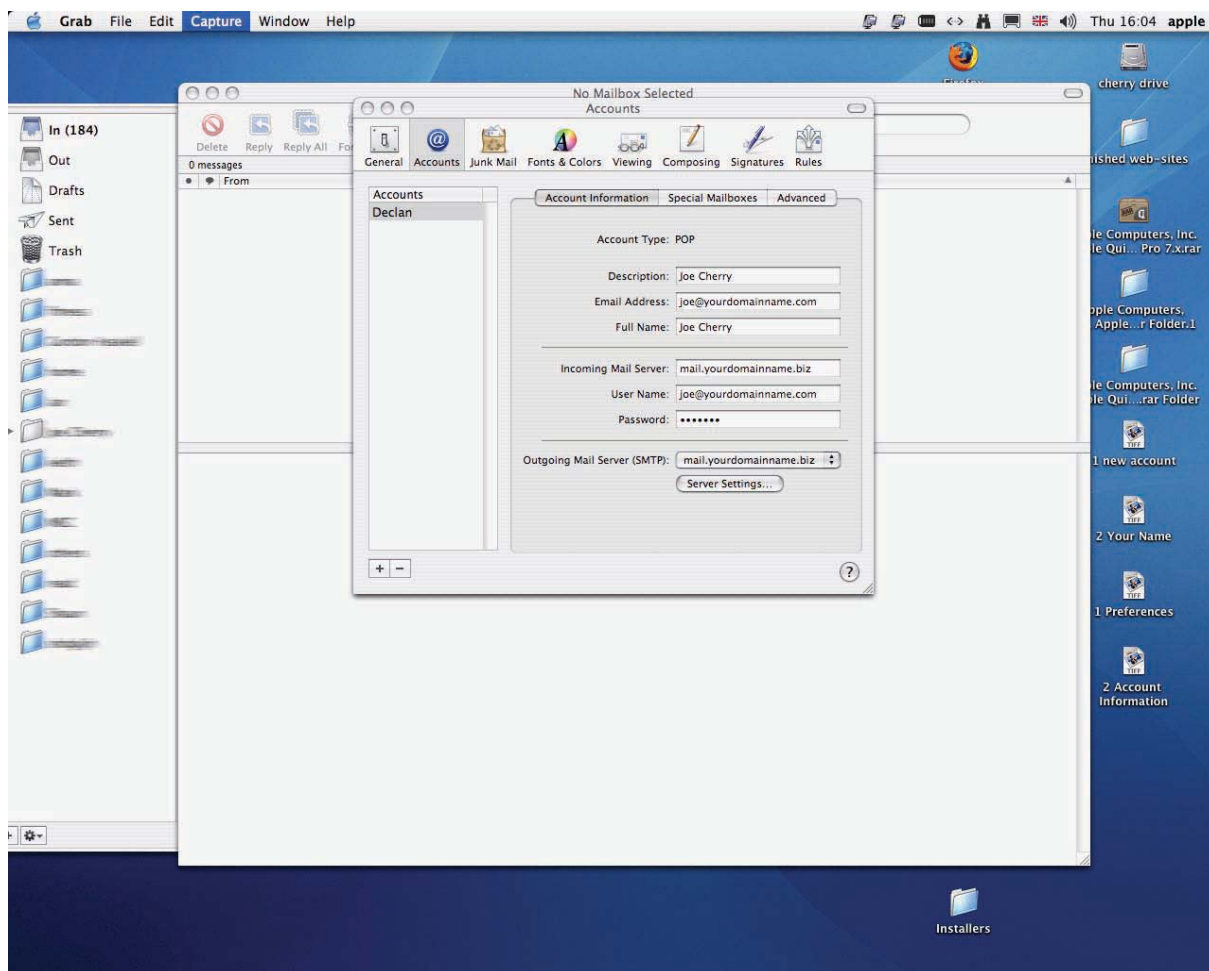
This tutorial shows you how to set up Mac Mail to work with your e-mail account.

To Set Up Your E-mail Account in Mac Mail

1. In Mac Mail, select Mail > Preferences.



2. Click the "Accounts" icon.



3. Enter the relevant information

Full Name: Enter the name you would like displayed on outgoing e-mail.

Email Address: Enter the e-mail address you are setting up on Mac Mail.

Incoming Mail Server: Enter **mail.yourdomainname** (For example mail.joebloggs.com)

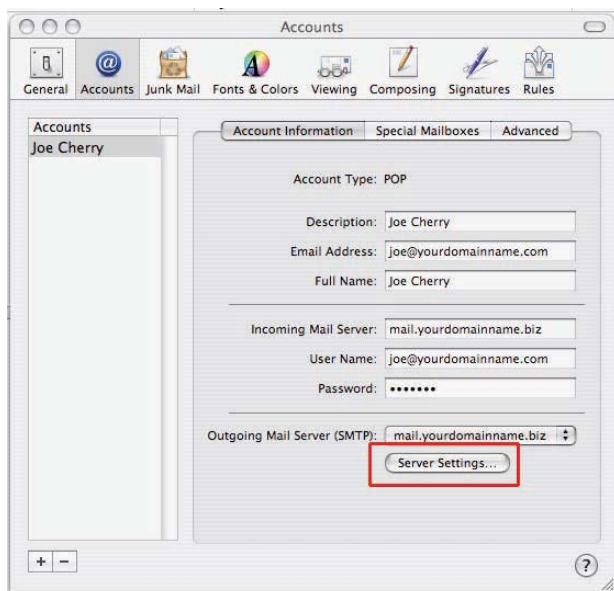
Account Type: Select **POP** from the pull-down menu.

User Name: Enter your mailbox e-mail address.

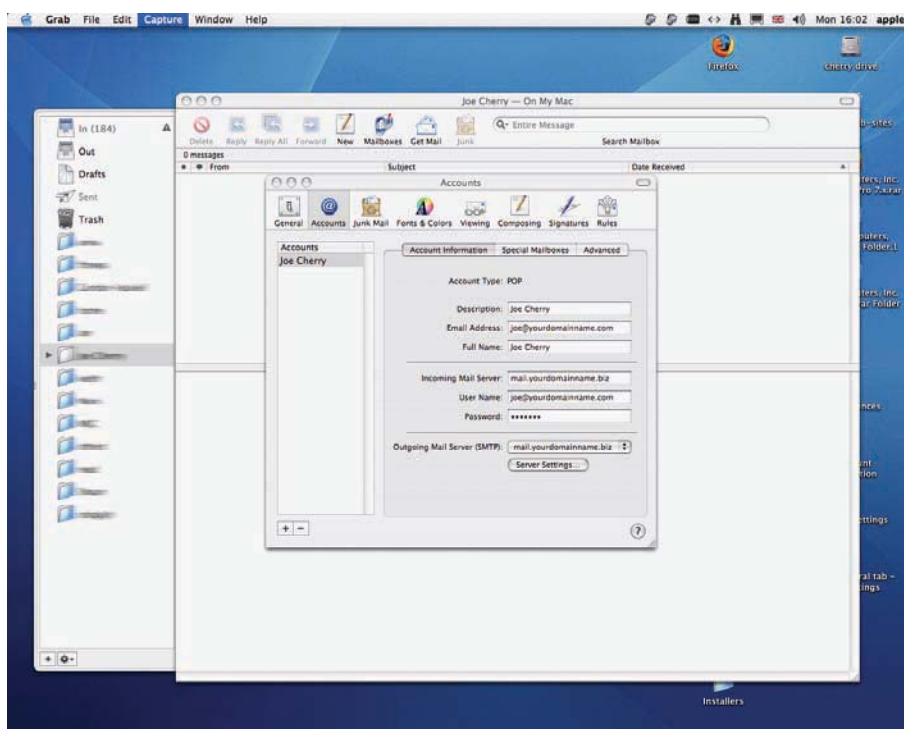
Password: Enter the password that corresponds to this mailbox. The password is case sensitive.

Outgoing Mail Server (SMTP): Enter **mail.yourdomainname**

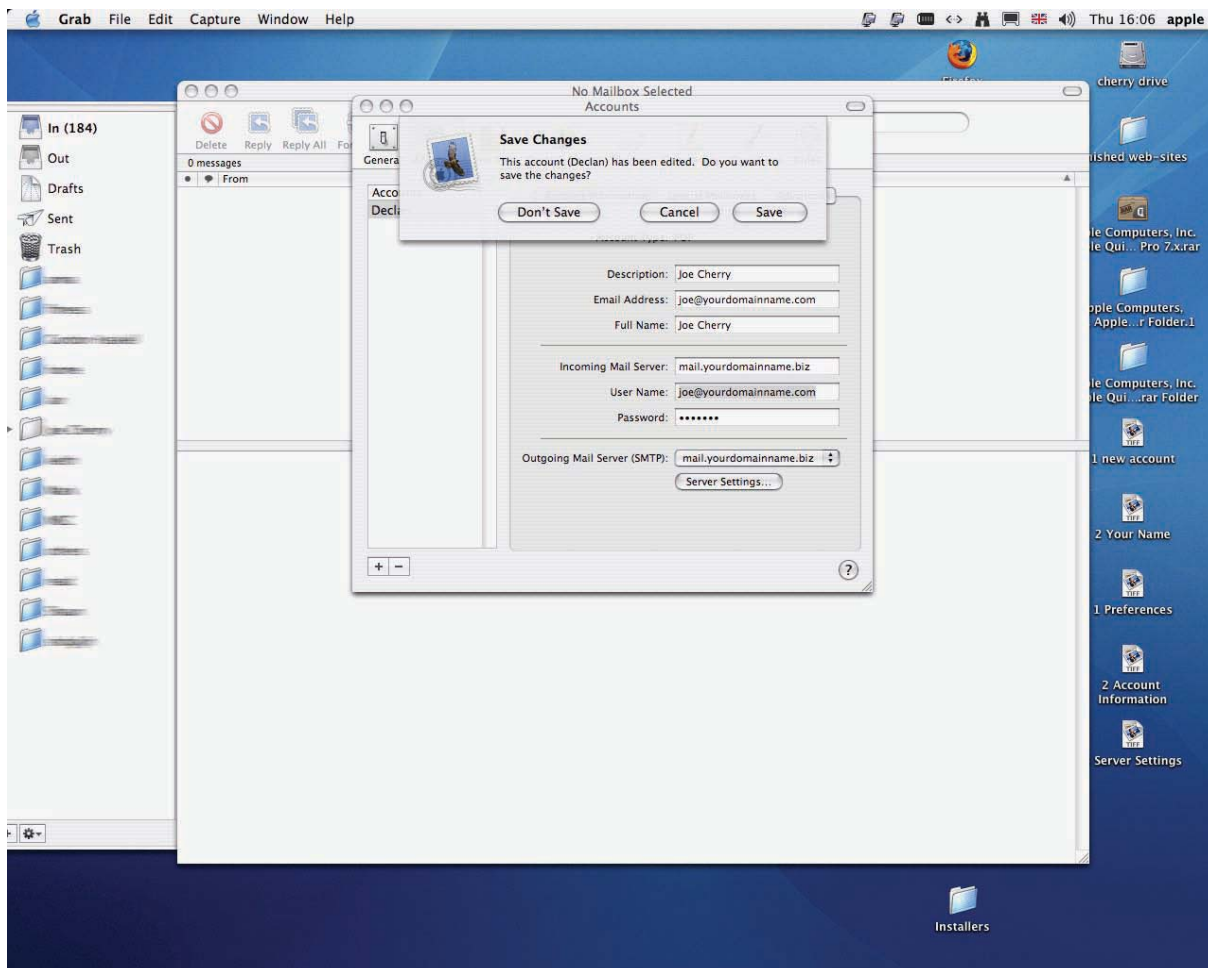
4. On the **Account Information** screen, select the **Server Settings** button



5. Verify that the **Server port** field is set to **25** and select **Password** from the **Authentication** pull-down menu. Then enter your mailbox e-mail address in the **User Name** field and your mailbox password in the **Password** field. Click OK.



6. Click the "General" Icon and save settings



You have now finished setting up your mail account.